

Ref.No.: SIMFED/16-17/CGM-I/022

Date: 18.02.2017

### NOTICE INVITING QUOTATIONS (N.I.Q.)

Sealed quotations are invited from Suppliers (Empanelled with SIMFED) for establishment of rates for supply of materials (Refer enclosed Annexure – I).

**Terms and conditions:**

1. The quotations must be submitted in a sealed envelope. NIQ Reference no. must be written very clearly on the envelope.
2. **Only Quotations from Empanelled suppliers of SIMFED shall be accepted. Empanelment must be valid (Expired empanelment shall not be accepted).**
3. All Quotations are to be submitted to the Chief General Manager-I, Development Area, Gangtok, East Sikkim 737101 by 12.00 Noon, 06/03/2017. After the stipulated time no quotations will be accepted.
4. The rate should be strictly as per the specifications mentioned.
5. **Trade discounts being offered to SIMFED must be mentioned clearly in the quotations.**
6. Payment on successful supply will be made only after receipt of the payment from the indenting department and on obtaining the completion certificate from the indenting department.
7. The vendor submitting the quotations must have cleared the processing fees and other dues with SIMFED Accounts Section.
8. Submission of the quotations assumes that the party has accepted all the terms & conditions and will accept the decision of management of SIMFED.
9. The rates submitted by the L1 shall be verified and if found abnormally higher than the prevailing rates of the market then the management reserves the right to cancel/ renegotiate or any other decisions that may be beneficial for the end buyer.
10. **Supply order shall be given to the lowest bidder and after acceptance of the rates by SIMFED on the condition that the rates are further accepted by the indenting department and a Supply Order is issued by them in favour of SIMFED.**
11. The management of SIMFED reserves the right to accept or reject any quotations without assigning any reasons thereof. The Decision of the Managing Director is final & binding on all in all circumstances & situation.
12. SIMED RESERVES THE RIGHT TO CANCEL THIS NIQ AT ANYTIME.

**Chief General Manager (I)**

**ANNEXURE-I**

SN	PARTICULARS	UNIT	QUANTITY
1	Secretariat table	No	1
2	Office table (Size 6'0"×3'0")	No	1
3	Office table (Size 5'0"×3'0")	No	1
4	Office table (Size 4'0"×2'6")	No	1
5	Steel Almirah (Full size)	No	1
6	Steel Almirah (Half size)	No	1
7	Steel rack (Full size)	No	1
8	Steel File Cabinet (4 door)	No	1
9	Steel File Cabinet (2 door)	No	1
10	Steel Book Self	No	1
11	Revolving chair (Executive)	No	1
12	Revolving computer chair	No	1
13	Computer Table	No	1
14	Cushioned Arm Chair	No	1
15	Cushioned Armless Chair	No	1
16	Visitor wooden bench (4sitter)	No	1
17	Sofa set	No	1
18	Training chair with attached board on right side	No	1
19	Wooden Table 6'0"×4'0")	No	1
20	Animal examination table	No	1
21	Steel round table	No	1
22	Pelmet	No	1
23	Curtain rod (25MM) Heavy	Mtr	1
24	Curtain for windows office (7'0"×5'0")	Set	1
25	Woollen carpet	Sft	1
26	Linoleum Carpet	Sft	1
27	Rubber foot mat (1m×50cm)	No	1
28	Jute foot mat (1m×50cm)	No	1

SN	PRATICULARS	UNIT	QUANTITY
1	Wooden bed double (Panisaj or equivalent)	No	1
2	Wooden bed single (panisaj or equivalent)	No	1
3	Cushioned arm chair	No	1
4	Writing table	No	1
4	Dining table with 6 chair	No	1
6	Dressing table	No	1
7	Sofa set	No	1
8	(a) Centre sofa	No	1
	(b) Side sofa	No	2
	(c) Centre table	No	1
	(d) Tea poy	No	2
9	Bedside table	No	1
10	Steel book self	No	1
11	Pelmet	Set	1
12	Curtain rod (25mm) Heavy	Mtr	1
13	Curtain for windows office (7'0"×5'0")	Set	1
14	Woollen carpet	Sft	1
15	Linoleum carpet	Sft	1
16	Jute foot mat (1m×50cm)	No	1